

Project Management by Using Primavera 3.0



This highly specialized and concentrated Program is ideally suited to following individuals who are:

- **Fresh University Graduates and like to pursue a career in Project Management**
- **Already working professional who are looking a better Project Management Skills.**
- **Managers who are looking to pursue their career in project management domain.**
- **People who would like to do the international certification of Primavera.**

Program is offered by: 3D Educators – Trainers & Consultants

Table of Contents

	Detail
	Inauguration
	Structure
	Topics & Time Allocation
	Other Learning Activities
About the Program Designer & Instructor	
	Syllabus

3D EDUCATORS

TRAINERS & CONSULTANTS

Program Details

Inauguration

The Training Program will be inaugurated by a senior member of 3DEducators

Program Structure

Duration of each class	4-Hour
Total Duration	24 Hours

Other Learning Activities:

Complete Project	1
Presentations by Trainees	1
Project	1

3D EDUCATORS
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Program Topics and Time Allocation

The participants will cover the following syllabus:

Primavera 3.0 with Project Management

About the Program Designer & Instructor

The “Primavera 3.0” Program has been designed and will be conducted by Senior most PMP CERTIFIED PROFESSIONALS who having the huge experience of Project Management. They have worked with various large commercial industries and for different departments. They also served foreign, International and Local organization too.

The Trainers who are conducting this program are have on the position of the following:

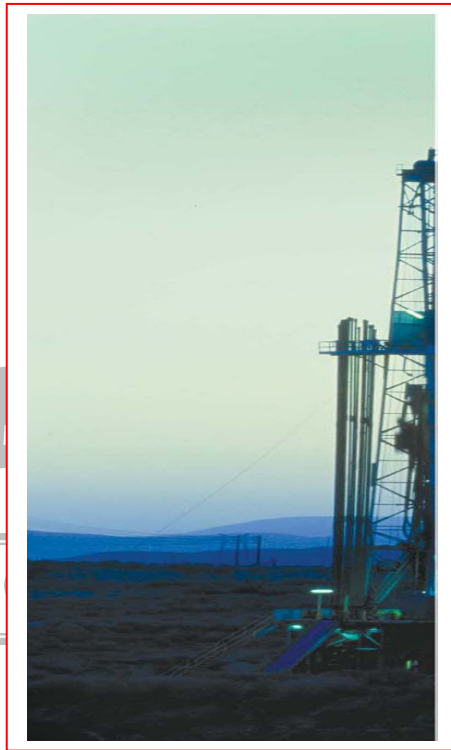
- ✓ Senior Country Head – Multinationals Companies
- ✓ Director Information Technology
- ✓ Corporate Trainers & Consultants

They trainers are foreign qualified and having the degrees of PhD, MS(Project Management), M.Sc. (Petroleum Technology) , M.Sc Applied Physics and Certification of MCSE, CCNA, CWNA and PMP Certification by PMI (USA)

As Consultant & Senior Trainers, the team of trainers from banking side we at **3D Educators – Trainers & Consultants** would not compromise on the faculty quality, where the trainers who are also provide training for different service local and multinational industries or companies.

Program Syllabus

PRIMAVERA (PROJECT PLANNER 3.0)



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PRIMAVERA 3.0

Getting started with PM software through hands-on, basic training. Participants will gain a thorough background in the concepts of planning and scheduling while learning P3. This course leads you through hands-on workshops that create and track an entire project to completion using the three basic elements of project management: schedule, resources, and costs.

Audience

- ✓ New users of Primavera Project Planner (P3 ver . 3.0)

This course targets company senior management, department/functional heads, project managers and project team members in the successful planning, management, students and control of projects.

Prerequisite

- ✓ A working knowledge of Windows [™].

COURSE OUTLINE:

All sections of the course are based on theoretical and practical knowledge with many examples of the application of project management in completing successful projects. The course is interactive with lectures using presentations, question and answer sessions, individual and group exercises, and a concluding test of the principles to reinforce the transfer of project management knowledge to the participants.

Course Length:	40 Hrs
	2 H / D
	2 D/W

MAIN HEADS

- Introduction
 - Fundamentals of Project Management Establishing the Project & Coding Structures
 - PM Knowledge Areas
 - Scope Management
 - Time Management
 - Cost Management
 - Earned Value
 - WBS (Work Break Down Structure) Foundation of Project Management
 - Managing Resources & Resource leveling
 - Network Analysis
 - Growth Curve (S – Curve)
 - Developing the Schedule
 - PM Process Groups
 - Techniques For Managing Complex Projects
 - Initiating , Planning, Executing, Controlling, Closing
 - Introduction of Primavera Project Planner
 - Scheduling ** (Advance options)
-
-

Project Development

- ✚ Projects and Layouts
 - **Working with Activities**
- ✚ Working with Relationships
- ✚ **Calculating and Adjusting the Schedule**
- ✚ **Activity Calendars**
- ✚ **Resource Calendars**
- ✚ **Work Breakdown Structure Codes**
- ✚ **Activity Codes**
- ✚ **Custom Data Items**
- ✚ **Targets and Progress**
- ✚ *Planning Resources and Costs*
- ✚ **Resource Leveling**

Presentation & Analysis

- ✚ Customizing the Bar Chart View
- ✚ Grouping and Sorting Activities
- ✚ **Selecting Activities by Filter**
- ✚ **Summarizing Data**
- ✚ **Customizing the PERT View**
- ✚ **Customizing Resource/Cost Profiles and Tables**
- ✚ **Printing Layouts**

Production Reports and Graphics

- ✚ **Preparing and Viewing Reports and Graphics**
- ✚ **Schedule Reports**
- ✚ **Resource/Cost Reports**
- ✚ *Matrix Reports*
- ✚ *Custom Report Writer*
- ✚ *Bar Chart Graphics*
- ✚ *Time scaled Logic Graphics*
- ✚ *Pure Logic Graphics*
- ✚ *Resource/Cost Graphics*